

Student Code of Conduct

GC Academy is committed to fostering an inclusive, respectful, and professional learning environment for all students. This Student Code of Conduct outlines the expectations, responsibilities, and behavioural standards required of all learners enrolled in GC Academy programmes. All students are expected to adhere to this Code as a condition of their enrolment.

1. General Behavioural Expectations

Students are expected to:

- Demonstrate respect for fellow students, faculty, and staff in all interactions;
- Maintain a professional and courteous tone in all communications, including online forums and LMS platforms;
- Refrain from any form of harassment, bullying, or discriminatory behaviour;
- Uphold the values of tolerance, academic curiosity, and critical thinking.

2. Academic Conduct

GC Academy upholds the highest standards of academic integrity. Students must:

- Submit original work and properly reference all sources used;
- Avoid plagiarism, collusion, or any unauthorised collaboration;
- Follow instructions and ethical guidelines for assessments and projects;
- Refrain from using AI tools or third-party services to gain an unfair academic advantage unless explicitly permitted.

3. Digital Learning Environment

As a fully online institution, students must:

- Protect their LMS credentials and not share access with others;
- Respect intellectual property and refrain from sharing, downloading, or distributing course materials without authorisation;
- Participate constructively in online discussions and assignments;
- Report any technical issues that affect their learning or assessment in a timely manner.

4. Misconduct and Disciplinary Process

Violations of the Student Code of Conduct may result in disciplinary action, including:

- Written warnings or formal notices;
- Academic penalties (e.g., mark deductions, reassessment requirements);
- Suspension or expulsion from the programme in serious or repeated cases.

All reported incidents are reviewed by the Academic Integrity Panel, and students have the right to appeal as

per the Academic Appeals Procedure.

5. Related Policies

This Code should be read in conjunction with the following institutional policies:

- Academic Integrity and Misconduct Policy
- Data Privacy and Usage Policy
- Complaints and Grievances Procedure
- Academic Appeals Procedure
- Student Learning Agreement

